



## Proxy Form Instructions

The APCOA by-laws specify that an Annual Meeting be held each year. To be considered an legitimate (actionable) meeting a quorum of owners must be represented and that the quorum will consist of a majority of unit owners represented in person or by proxy or 34 unit owners.

Each unit owner is entitled to have representation and voting rights at any annual or special meetings of the membership. If a unit owner is unable to attend, the by-laws provide the owner the right to designate a representative to act in his or her behalf. To authorize such a representative, the Proxy Form below must be completed and submitted prior to the meeting.

The requirements for completing the Proxy Form are:

1. Complete the Proxy Form below by legibly filling in your name, unit number(s), and the name of your appointed representative to act in your behalf. You may assign any person willing to attend as your appointed representative or specify any of the Board Managers.
2. Sign and Date the form.
3. Submit the form to the APCOA Board prior to the meeting. Submission may be either by mail, e-mail, or in person by the owner or representative prior to the start of the meeting.
4. The APCOA will retain the Proxy Form. For your records we recommend providing your appointed representative a copy and retain a copy for your records.
5. The Proxy Form is for the designated meeting only.

Mailing Address: APCOA  
P.O. Box 843  
Kimberling City, MO 65686

E-Mail Scanned Proxy To:  
APCOAboard@anchorspointcoa.org



## Proxy Form – 2019 Annual Meeting

BE IT KNOWN, that I, \_\_\_\_\_, the undersigned Owner of Anchor's Point Condominium Unit(s) \_\_\_\_\_, hereby constitute and appoint \_\_\_\_\_ as my true and lawful agent for me and in my name, place and act, to vote as my proxy at the Anchor Point COA **Annual Meeting , to be held November 2, 2019 at 4:00pm CDT** or any adjournment thereof, for the transaction of any business which may legally come before the meeting, and for me and in my name, to act as fully as I could do if personally present; and I herewith revoke any other proxy heretofore given.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Distribution: 1 - APCOA Board 1 - Appointee 1 – Owner